

## GCSE Review of Marking Request Summer 2023

All Enquiries about Results must be made through school. Please discuss your concerns with the subject staff. If, after discussion, you still wish to query a result it is possible to have a Clerical Check or a Review of Marking. Please be aware that the outcome of a Review of Marking (ROM) or a Clerical Check could result in your grade going **down**, going up or staying the same. The information you will need to make an enquiry is detailed below.

| Exam Board   | Service 1 DEADLINE 25-Sep-23 | Service 2 DEADLINE 25-Sep-23 | ATS DEADLINE 25-Sep-23  |
|--------------|------------------------------|------------------------------|-------------------------|
|              | Clerical Check (CC)          | Review of Marking (ROM)      | Access to Scripts (ATS) |
| AQA          | £8.70                        | £40.35                       | £5.00                   |
| Edexcel      | £12.50                       | £44.50                       | £5.00                   |
| OCR          | £10.00                       | £57.50                       | £5.00                   |
| WJEC/ Eduqas | £11.00                       | £40.00                       | £5.00                   |

Note: Fees displayed are per paper cost.

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| <p><b>SERVICE 1 CLERICAL CHECK (CC)</b></p> <p>This service includes the following checks:<br/>                     That all parts of the script have been marked.<br/>                     The totalling of marks.<br/>                     The recording of marks.<br/>                     The target for completion is within 10 calendar days of exam board receiving the request.</p>   |
| <p><b>SERVICE 2 Review of Marking (ROM)</b></p> <p>This is a review of the original marking to ensure that the agreed mark scheme has been applied correctly. Reviewers will not re-mark the script.<br/>                     This service includes the following checks:<br/>                     Clerical re-check as detailed in Service 1<br/>                     Review of marking as detailed above<br/>                     If requested, a copy of the reviewed script(s) as part of the Access to Scripts (ATS) service.<br/>                     The target for completion is within 20 calendar days of exam board receiving the request.</p> |
| <p><b>Access to Script (ATS)</b></p> <p>A photocopy of or the original student's script</p> <p>If you would like a copy of your script to inform a review of marking forms and payment must be returned to school by <b>3p.m. on Tuesday 5th September 2023.</b></p>  |

Centre No: 58277

The Henry Beaufort School

Candidate Consent Form

In order to proceed with an Enquiry About Results, you must sign the form below. This tells the Head of Centre that you understand what the outcome might be, and that you give your consent to the enquiry being made on your behalf.

Candidate

Name: \_\_\_\_\_

Candidate No: \_\_\_\_\_

Contact \_\_\_\_\_

(Email/Phone) \_\_\_\_\_

Signature: \_\_\_\_\_

| Awarding Body      | Subject                   | Paper Number  | CC/ ROM/ ATS | Cost         |
|--------------------|---------------------------|---------------|--------------|--------------|
| <i>example</i> AQA | <i>English Literature</i> | <i>8702/2</i> | <i>ROM</i>   | <i>40.35</i> |
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Payment has been made: Online

Total \_\_\_\_\_