

2<sup>nd</sup> July 2021

Dear Parent

### **Results and Appeal Process**

As the school moves towards the deadline for submitting grades to the Awarding Bodies we wanted to give you more information about Results Day 2021 and the results review process. We will also be providing this same information directly to our students. Please could you ensure that your child is still able to access their school email account as we will be sending all **important** information and correspondences to this email. If they are not able to access this email account please ask them to contact the school via the [exams@beaufort.hants.sch.uk](mailto:exams@beaufort.hants.sch.uk) so we can ask IT Services to help them re-access it.

### **Results Day 2021**

We look forward to celebrating with our Students on Results Day - Thursday 12<sup>th</sup> August 2021. The plan for the day is that students should arrive via the top gates between 9.30 a.m. and 11.00 a.m. and collect their results from the Community Lounge next to the Media Suite. We regret that for everyone's safety students cannot be accompanied onsite.

If you already know your child will be unable to attend in person, they can nominate someone to collect their results. In order to do this the student needs to provide Mrs Hine with a signed and dated letter or email from their student school email account by Friday 9<sup>th</sup> July. This letter/ email should state the name of the nominee. The nominated person should bring identification with them when they collect the results.

If students prefer to have results posted they should provide a stamped addressed envelope to Mrs Hine by Friday 9<sup>th</sup> July. We will not be able to provide results by telephone or email.

### **The Appeals Process**

The arrangements for awarding grades to students in Summer 2021 has included a robust internal and external quality assurance process to ensure that students are issued with fair and consistent grades that have been objectively reached. All students have been made aware throughout the process of the sources of evidence used to determine their teacher assessed grade in each subject.

On the school website <https://www.beaufort.hants.sch.uk/2021-teacher-assessed-grades> you will find important documents that outline the processes involved and next steps:

#### External Documents

- Ofqual Student Guide to awarding - Summer 2021
- Important Information for Students

#### School Documents

- The Henry Beaufort Centre Policy 2021
- The Henry Beaufort Appeals Policy 2021

There may be exceptional situations whereby a student may wish to request a review of their grade to correct a perceived error. The process and stages for this are outlined in the The Henry Beaufort Appeals Policy which can be found on the website.

Before making a request for a review your child **MUST** have read the “Important Information for Students” document and “The Henry Beaufort Centre Policy 2021” both of which can be found on the school website. This is to ensure your child understands the implications of making an appeal.

Please note, if students request a centre review or stage 2 appeal there are 3 possible outcomes;

- The original grade is **lowered** - their final grade will be lower than the original grade received
- The original grade is **confirmed** - there is no change to the grade
- The original grade is **raised** - their final grade is higher than the original grade received
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Requests for reviews must come directly from the student, as per JCQ guidance, parents are not allowed to do so on behalf of their child.

If you require any additional information please do not hesitate to contact the school via the email [exams@beaufort.hants.sch.uk](mailto:exams@beaufort.hants.sch.uk)

Yours sincerely

Miss Colebourn

Mrs Hine