

2nd July 2021

Dear Student

Results and Appeal Process

We hope you are enjoying some time relaxing but keeping busy and completing appropriate college transition work.

As the school moves towards the deadline for submitting grades to the Awarding Bodies we wanted to give you more information about Results Day 2021 and the results review process.

We will also be providing this same information directly to your parents via email.

It is important that you are able to communicate with the school via your school email account, please ensure you login to this account through the school website during the summer as all information regarding Results Day will be sent to this account. We will only be able to respond to emails from school email accounts. If you are not able to access your email account please contact the school via the exams@beaufort.hants.sch.uk so we can ask IT Services to help you re-access it.

Results Day

We look forward to celebrating with you on Results Day - Thursday 12th August 2021. Please arrive via the top gates between 9.30 a.m. and 11.00 a.m. to collect your results from the Community Lounge next to the Media Suite.

If you already know you will be unable to attend in person, you can nominate someone to collect the results on your behalf. In order to do this you need to provide Mrs Hine with a signed and dated letter or email from your school email account by Friday 9th July. This letter/ email should state the name of the nominee. The nominated person should bring identification with them when they collect the results.

If you prefer to have results posted they should provide a stamped addressed envelope to Mrs Hine by Friday 9th July. We will not be able to provide results by telephone or email.

The Appeals Process

The arrangements for awarding grades to students in Summer 2021 has included a robust internal and external quality assurance process to ensure that you are issued with fair and consistent grades that have been objectively reached. Throughout the process, for all of your subjects you have been shown the sources of evidence used to determine your teacher assessed grade.

On the school website <https://www.beaufort.hants.sch.uk/2021-teacher-assessed-grades> you will find important documents that outline the processes involved and next steps;

Documents

- Ofqual Student Guide to awarding - Summer 2021
- Important Information for Students

School Documents

- The Henry Beaufort Centre Policy 2021
- The Henry Beaufort Appeals Policy 2021

There may be exceptional situations whereby you may wish to request a review of your grade to correct a perceived error. The Henry Beaufort Appeals Policy document outlines what the different steps are if you wish to review your grade which can be found on the school website.

Before making a request for a review you **MUST** read the "Important Information for Students" document and 'The Henry Beaufort Centre Policy 2021', both of which can be found on the school website. This is to ensure you understand the implications of making an appeal.

Please note, if you request a centre review or stage 2 appeal there are 3 possible outcomes;

- The original grade is **lowered** - your final grade will be lower than the original grade received
- The original grade is **confirmed** - there is no change to the grade
- The original grade is **raised** - the final grade is higher than the original grade

Requests for reviews must come directly from you, the student, as per JCQ guidance; parents are not able to do so on your behalf.

If you require any additional information please do not hesitate to contact the school via the email; exams@beaufort.hants.sch.uk

Yours sincerely

Miss Colebourn

Mrs Hine