



# The HENRY BEAUFORT School

*At The Henry Beaufort School there are no limitations to individual success; we do not accept mediocrity or complacency*  
[www.beaufort.hants.sch.uk](http://www.beaufort.hants.sch.uk)

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Headteacher: Miss S Hearle

20 October 2017

Dear Parents

## Parent Governor Vacancy

We currently have a vacancy for a Parent Governor which we would like to fill as soon as possible. We would like to thank Catriona Mason who has been a parent governor for four years.

The Henry Beaufort School has always aimed for a close partnership with parents, which undoubtedly brings great benefits to the students. One of the most significant ways you can help in promoting this aim is to volunteer to be a parent governor.

The Governing Body of a school is responsible for ensuring that pupils receive high quality education and that the conduct of the school reflects this aim. The governors work as a team with the Headteacher in the whole strategic planning and management of the school. Their responsibilities include consideration and agreement of the aims and policies of the school, discussion and approval of the targets for improvement, appointment of staff, setting and monitoring the budget, monitoring the performance of the school and reporting to the parents and community on how they have accomplished their tasks. Governors are the link between the school and the community and representatives of all those with an interest in the well-being and reputation of the school are needed. Parents are very important in keeping the governing body aware of the views of parents and the local community. They are a vital part of our team.

We feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance. The Chair of Governors is happy to talk to you if you are interested in standing as a parent governor or you want further information. Please contact the Clerk to the Governors, Mrs Harper at the school and we will arrange for the Chair of Governors to contact you.

The Governing Body would benefit from someone with experience of property and estate management and risk management. However, the most important attribute is being committed to the school's vision and ethos, and improving education for all students.

If you feel you are willing to stand as a Parent Governor please download an application form from the school website or contact the Clerk to the Governors, Mrs Harper at the School. Forms can be downloaded from the Governor's tab on the website in the application forms section or follow this link <http://www.beaufort.hants.sch.uk/governors>. The application form will need to be completed and returned to the Clerk to the Governors, Mrs Harper by noon on Monday 13 November 2017.

The guidelines giving full details about how vacancies are filled can be seen on the school website. You might also like to look at the information for prospective governors on the Hampshire County Council website [www3.hants.gov.uk/education/governors](http://www3.hants.gov.uk/education/governors) Please note that for the protection of students all governor appointments are subject to a vetting process and identity check.

If there are more applications than vacancies, we will hold an election and all parents and carers will be able to vote.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S Hearle'. The signature is written in a cursive style with a large initial 'S'.

Miss S Hearle  
Headteacher