

17<sup>th</sup> December 2018

Dear Parents

Year 11 Progress Evening – Thursday 10<sup>th</sup> January 2019

The Year 11 Progress Evening will be held on Thursday 10<sup>th</sup> January, the first week back in the New Year between 3.30pm and 6.30pm.

This is a crucial opportunity for you to meet with your child's teachers to discuss their mock results and their next steps at GCSE. Your attendance at this event with your child, is really important. We look forward to welcoming you.

Staff Changes from January 2019

Miss Rawson, Computer Studies classes, will be taken by Mr Farrell.  
Mrs Brisbane, Sports Studies classes, will be taken by Miss Zak.

English classes – If your child has two English teachers, you will be given the opportunity to book appointments with the teacher of your choice.

The details for booking appointments with your child's teachers are available on the link below:

<https://www.parents-booking.co.uk/henrybeaufort> (PLEASE NOTE: You will need to type this address into your website browser's 'address bar'. Do not try to 'Google' this website address, or use a 'Search Engine', as that will not work. This is a common mistake on phones and tablets.)

**You will need:**

- Your child's legal first name and legal surname
- Your child's date of birth (dd/mm/yyyy)

Log in to see which appointments are available and select one that is convenient for you. In some cases staff may have already pre-booked appointments with you to discuss your child's progress.

The system is live **on Tuesday 18<sup>th</sup> December at 7.30pm** and will be open to take your bookings until **Thursday 10<sup>th</sup> January at 9.00am**.

On the evening:

- There will be a signing in sheet on entry to the Prague building at The Henry Beaufort School.
- There will be an opportunity to provide feedback to us through the parent questionnaire on the evening.
- Please arrive promptly to your appointments to maximise the positive discussion time.

- We advise you to bring your child with you to support the discussions around their progress.

Please note that appointments are limited in time to allow all parents to meet their child's teachers. If you require a further consultation please inform the teacher who will be able to arrange an alternative time. Staff email addresses are available through our website or alternatively email [admin@staff.beaufort.hants.sch.uk](mailto:admin@staff.beaufort.hants.sch.uk):

<http://www.beaufort.hants.sch.uk/page/?title=Contacting+your+child%27s+tutor+or+teacher&pid=425>

**Please note**

As a result of some staff having a number of Year 11 classes it may be that certain staff are heavily oversubscribed. If you cannot get an appointment at a convenient time then please contact the teacher via the email address on the school website (see link above).

**Troubleshooting Tips - Please read before booking!**

To login you need to enter the details we have on record for you and your child. If you have recently changed your title or surname, for example, and not informed us, we will be expecting you to login with the details we have on record.

- The child's date of birth must be entered in exactly the right format e.g. using four digits for the year of birth - 12/09/2009
- The email address you enter is only used to receive a confirmation of your appointment.
- If you have several children to make bookings for, use the 'Change Child' button on the blue bar (above the school's name) in the very top left corner of the Parent's Booking Page to swap between your children.

**If you are in need of additional support please contact Mrs Martin on 01962 880073 or [martin20@staff.beaufort.hants.sch.uk](mailto:martin20@staff.beaufort.hants.sch.uk)**

We look forward to seeing you on Thursday 10th January 2019

Yours sincerely



Alice Harlan  
Head of Year 11