GCSE Review of Marking Summer 2019

All Enquiries about Results must be made through school. Please discuss your concerns with the subject staff. If, after discussion, you still wish to query a result it is possible to have a Clerical Check or a Review of Marking. Please be aware that the outcome of a Review of Marking(ROM) or a Clerical Check could result in your grade going **down**, going up or staying the same. The information you will need to make an enquiry is detailed below.

Exam Board	Service 1 DEADLINE 17-Sep-19		Service 2 DEADLINE 17-Sep-19		ATS DEADLINE 17-Sep-19
	Clerical Check (CC)		**Review of Marking (ROM)**		**Access to Scripts (ATS)**
AQA	£8.05		£37.55		£11.30 (*£14.35 Priority)*
Edexcel	£11.30		£40.40		£5.00
OCR	£17.45		£48.50		£11.75 (*£12.15 Priority)*

Note: Fees displayed are per paper cost.

SERVICE 1 CLERICAL CHECK

This service includes the following checks:
That all parts of the script have been marked.
The totalling of marks.
The recording of marks.
The target for completion is within 10 calendar days of exam board receiving the request.

SERVICE 2 Review of Marking

This is a review of the original marking to ensure that the agreed mark scheme has been applied correctly. Reviewers will not re-mark the script.
This service includes the following checks:
Clerical re-check as detailed in Service 1
Review of marking as detailed above
If requested, a copy of the reviewed script(s) as part of the Access to Scripts (ATS) service.
The target for completion is within 20 calendar days of exam board receiving the request.

ATS (Access to Script)

A photocopy of **or** the original student's script.
If you would like a copy of your script to inform a review of marking forms and payment must be returned to school by 3p.m. on 29 August marked f.a.o. Mrs Hine.

Centre No: 58277 **The Henry Beaufort School** **Candidate Consent Form**

In order to proceed with an Enquiry About Results, you must sign the form below. This tells the Head of Centre that you understand what the outcome might be, and that you give your consent to the enquiry being made on your behalf.

Candidate Name: _____ **Candidate No:** _____

Contact (Email/Phone) _____ **Signature:** _____

Awarding Body	Subject	GCSE/Cam Nat	Paper / Unit Code	CC/ ROM/ ATS	Cost
				Total	

Payment has been made: Online / Cheque (please circle)

Cheques payable to : The Henry Beaufort School