

21 November 2019

Introduction to School Gateway

Dear Parents

The Henry Beaufort School are changing the way that we communicate with you. From the end of this school term we will no longer use ParentMail and access to ParentMail will cease. We are moving to a new communication system called 'School Gateway'. The new system will allow us to provide you with more information than just emails, you will be able to view and update the personal details that we hold on record for your child, in addition to this you will be able to see your child's school attendance and report absences. There are many more features to this new system that we will slowly introduce. We want to start with email and attendance first and once we have this system working well we will introduce more features. We are working hard to ensure that this transition is smooth, however if there are glitches or problems with this new system then we have set up a dedicated support email for parents to use to let us know any concerns or issues.

Email: GatewaySupport@beaufort.hants.sch.uk

On 2nd December 2019 we will begin to send out our communication using School Gateway, during this transition period we will also continue to use ParentMail. Parents will need to sign up to the School Gateway system using the information attached.

Parents will then begin to receive communication via the School Gateway App and email. Please sign up with the email address and telephone number that you usually use to communicate with The Henry Beaufort School, if you need to change these details then let us know using the support email link above. Could we kindly ask all parents to sign up to this service.

If you do not have an email address and would like some help obtaining one please contact Mr Silsby, IT Manager, for assistance (01962 880073 x210).

We very much hope that this will be a much more efficient way of communicating in the future.

Yours sincerely

Mrs Scott

Senior Deputy Headteacher