

18 September 2020

Dear Parents,

Changes to daily routines from Monday 21<sup>st</sup> September

We have re-assessed our routines around school now that we have been back for a few weeks. As a result of this we have made some changes that we want you to be aware of:

Morning registration will be removed. From Monday at 8.30am students will go straight to lesson 1. The lesson 1 teacher will take the morning register. In addition to this the lesson 1 teachers will do the other usual tutor checks including checking uniform. Students will wait in their social bubble area until 8.30am and will then go to their lesson 1 room. This will reduce some movement around school. Students will still sign in at Reception if they arrive after 8.35am and are late – this procedure is unchanged.

In addition to this we have reallocated toilets to each year group, this will mean that more toilets are available to some year groups where queuing at break and lunchtime had been occurring.

We will also make some changes to the one-way system to make movement around some areas of the site a little easier.

These changes were shared with students today, by their Head of Year, in their virtual assembly.

Kind regards,

Mrs Scott  
Senior Deputy Headteacher