

# Parent Communication Policy

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### 1. Purpose and scope

At The Henry Beaufort School, we believe it's important to:

- Work in partnership with parents to support their child's learning
- Create a safe, respectful, and inclusive environment for students, staff, and parents.
- Model appropriate behaviour for our students at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and students (through our behaviour policy).

This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to:

- Anyone with parental responsibility for a student
- Anyone who engages with our school community as part of a student's family.

### 2. Our expectations of parents and carers

We expect parents, carers, and other visitors to:

- Respect the ethos, vision, and values of our school
- Work together with staff in the best interests of our students
- Treat all members of the school community with respect – setting a good example with speech and language and behaviour
- Seek a peaceful solution to all issues.
- Support in correcting their own child's behaviour, where it could lead to conflict, aggression, or unsafe conduct
- Approach the right member of school staff to help resolve any issues of concern



### 3. Behaviour that will not be tolerated on our school site or at events where the school is being represented

- › Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)
- › Swearing, or using offensive language
- › Displaying a temper, or shouting at members of staff, students, or other parents
- › Threatening another member of the school community
- › Sending abusive messages to another member of the school community, including via text, email, or social media
- › Posting defamatory, offensive, or derogatory comments about the school, its staff, or any member of its community, on social media platforms
- › Use of physical punishment against your child while on school premises
- › Any aggressive behaviour (including verbally or in writing) towards another child or adult
- › Disciplining another person's child

### 4. Breaching the code of conduct

If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Depending on the nature of the incident, the school may then:

- › Contact the appropriate authorities (in cases of criminal behaviour)
- › Seek advice from the local authority's legal team regarding further action (in cases of conduct that may be libellous or slanderous)
- › Send a warning letter to the parent
- › Ban the parent from the school site (only as a last resort and if the parents coming on to the school site poses a threat to members of the school community).

The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the Headteacher

The Headteacher will consult the Chair of Governors before banning a parent from the school site

This policy is linked to:

The Complaints Procedure

The Positive Behaviour Management policy

The Safeguarding Policy